

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 53-2014**

**Date: May 20, 2014**

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**APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS**

**WHEREAS**, the Northwest Bergen County Utilities Authority has received vouchers in claim for payment of materials supplied and/or rendered; and

**WHEREAS**, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and

**WHEREAS**, the Northwest Bergen County Utilities Authority has made payroll transfers, payroll tax deposits and Pensions & Benefits transfers for the month of April 2014 and Health Benefits and Dental Benefits transfers for May 2014; and

**WHEREAS**, the Commissioners of the Authority have reviewed the vouchers, payroll transfers, payroll tax deposits, Pensions and Benefits, and Health and Dental Benefits transfers listing on the attached reports and have found them to be in order.

**NOW, THEREFORE, BE IT RESOLVED,**

**RESOLVED**, by the Commissioners of the Northwest Bergen County Utilities Authority, that all vouchers, payroll transfers, payroll tax deposits, Pensions & Benefits and Health and Dental Benefits transfers listed and reports attached hereto, dated May 20, 2014 be and they hereby are approved for payment from the proper accounts as follows:

ACCOUNT: Payroll Account  
Net Payroll: \$249,807.88

ACCOUNT: Tax Deposit Account  
Total: \$140,301.20

ACCOUNT: Health Benefits Contribution Employer  
Total Transfer: \$103,861.60

ACCOUNT: Health Benefits Contribution Employee  
Total: \$4,164.65

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ACCOUNT: Dental Benefits  
Total Transfer: \$4,310.64

ACCOUNT: PERS and Contributory Insurance  
Total Transfer: \$28,846.08

ACCOUNT: DCRP – Employer – April 2014  
Total Transfer: \$12.50

ACCOUNT: DCRP – Employee – April 2014  
Total Transfer: \$22.92

ACCOUNT: Operating Account  
Total: \$470,147.67

ACCOUNT: General Improvement Account  
Total: \$71,510.54

ACCOUNT: 2012 WWT Project Account  
Total: \$20,539.99

  
SECRETARY

  
CHAIRMAN

	DaPuzzo	DePhillips	Gabbert	Kasparian	Kelاهر	Plumley	Salazer	Chewcaskie
Offered	✓							
Seconded		✓						
Ayes	✓	✓	✓	✓	✓		✓	✓
Nayes								
Absent						✓		
Abstain								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

NO. 54-2014

Date: May 20, 2014

CERTIFICATION OF AUDIT

RESOLVED,

The Commissioners of the Northwest Bergen County Utilities Authority reviewed, discussed and considered the Resolution entitled:

RESOLUTION CERTIFYING TO THE LOCAL FINANCE BOARD OF THE STATE OF NEW JERSEY THAT EACH COMMISSIONER HAS PERSONALLY REVIEWED THE ANNUAL AUDIT REPORT FOR THE FISCAL YEAR ENDED DECEMBER 2013 AND SPECIFICALLY HAS REVIEWED THE SECTION OF THE AUDIT REPORT ENTITLED "GENERAL COMMENTS" AND "RECOMMENDATIONS" AND HAS EVIDENCED SAME BY GROUP AFFIDAVIT IN THE FORM PRESCRIBED BY THE LOCAL FINANCE BOARD.

  
SECRETARY

  
CHAIRMAN

	DaPuzzo	DePhillips	Gabbert	Kasparian	Kelaher	Plumley	Salazer	Chewcaskie
Offered	✓							
Seconded		✓						
Ayes	✓	✓	✓	✓	✓		✓	✓
Nayes								
Absent						✓		
Abstain								

**RESOLUTION**

**WHEREAS**, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

**WHEREAS**, the annual audit report for the fiscal year ended December 2013 has been completed and filed with the **NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY** PURSUANT TO N.J.S.A. 40A:5A-15, and

**WHEREAS**, N.J.S.A. 40A:5A-17 requires the governing body of each Authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

**WHEREAS**, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations" in accordance with N.J.S.A. 40A:5A-17,

NOW, THEREFORE BE IT RESOLVED, that the governing body of the **NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY** hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended **DECEMBER 2013** and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

**BE IT FURTHER RESOLVED**, that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this Resolution.

**IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTIONS PASSED AT THE MEETING HELD ON MAY 20, 2014.**

  
\_\_\_\_\_  
SECRETARY

\_\_\_\_\_  
May 20, 2014

DATE

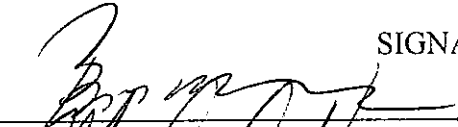
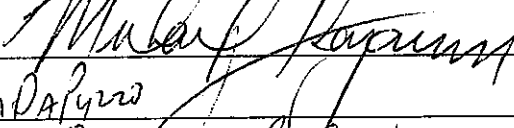
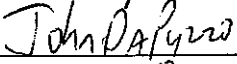
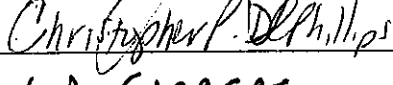
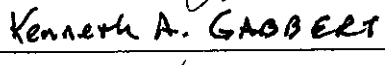
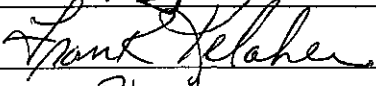
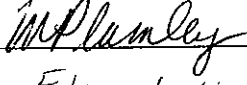
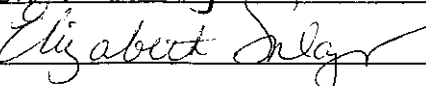
**LOCAL AUTHORITIES  
GROUP AFFIDAVIT FORM**

**PRESCRIBED BY  
THE NEW JERSEY LOCAL FINANCE BOARD**

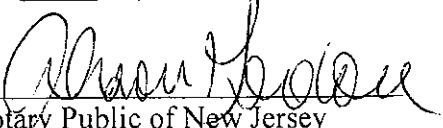
**AUDIT REVIEW CERTIFICATE**

We the members of the governing body of the **NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**, being of full age and being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed members of the **NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**.
2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual audit report for the fiscal year ended December 2013, and specifically the sections of the audit report entitled "General Comments" and "Recommendations."

PRINT	SIGNATURES
Brian Chewcaskie	
Michael Kasparian	
John DaPuzzo	
Christopher DePhillips	
Kenneth Gabbert	
Frank Kelaher	
Marion Plumley	
Elizabeth Salazer	

Sworn to and subscribed before me  
this 20<sup>th</sup> day of May 2014

  
Notary Public of New Jersey

State of New Jersey  
County of Bergen  
Notary Public  
Alison Gordon  
I.D. No: 2441183  
My Commission Expires:  
December 3, 2018

IMPORTANT: Signatures must be original. Photocopies not accepted.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

NO. 55-2014

Date: May 20, 2014

ACCEPT AUDIT

WHEREAS, Lerch, Vinci & Higgins, LLP, has prepared and submitted the Annual Audit Report of the Northwest Bergen County Utilities Authority for the year ending December 31, 2013; and

WHEREAS, the Commissioners of the Northwest Bergen County Utilities Authority have reviewed the Audit Report and have found it to be in order; and

WHEREAS, the Commissioners find that it is in the best interest of the Northwest Bergen County Utilities Authority to accept the Audit Report as submitted.

NOW, THEREFORE, BE IT

RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, that the Audit Report for the year ending December 31, 2013 prepared by Lerch, Vinci & Higgins, LLP, be and the same hereby is accepted as submitted and that the Secretary of the Authority be and she hereby is authorized to distribute same on behalf of the Authority; and be it

FURTHER RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority that the Secretary of the Authority is hereby directed to publish the synopsis and recommendations of this audit, as prepared by Lerch, Vinci & Higgins, LLP, within thirty (30) days from receipt as required by law.

Alison Gorman
SECRETARY

CHAIRMAN

Table with 9 columns (DaPuzzo, DePhillips, Gabbert, Kasparian, Kelaher, Plumley, Salazer, Chewcaskie) and 6 rows (Offered, Seconded, Ayes, Nays, Absent, Abstain) containing checkmarks.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 56-2014

Date: May 20, 2014

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AWARD BID – CONTRACT NO. 265 – IDI HEAT EXCHANGER DUCTWORK  
REPAIRS

**WHEREAS**, on prior occasion, upon advertisement and pursuant to specifications, the Authority solicited bid proposals in connection with Contract 265, IDI Heat Exchanger Ductwork Repairs; and

**WHEREAS**, bid proposals were received by the Authority on May 6, 2014; and

**WHEREAS**, the total bid amount for Price A and Price B, from the two bidders are as follows:

	<u>Price A</u>	<u>Price B</u>
McNeil Sales and Service, Inc.	\$71,500.00	\$90,000.00
Iron Hills Construction	\$97,778.00	\$99,950.00

**WHEREAS**, the Consulting Engineer has advised the Authority that the Price A Option is acceptable for this project; and

**WHEREAS**, the Authority's Executive Director, Consulting Engineer and General Counsel have reviewed the bid proposals; and

**WHEREAS**, the Authority, pursuant to N.J.S.A.40A:11-1, et seq., has determined that McNeil's failure to include "Evidence of Registration for the bidder pursuant to NJSA 34:11-56.48, et seq. (Public Works Contractor's Registration Act)" is not a cause for mandatory rejection; and

**WHEREAS**, McNeil Services has since provided the Authority with the proper Evidence of Registration pursuant to NJSA 34:11-56.48, et seq. (Public Works Contractor's Registration Act); and

**WHEREAS**, the Authority has determined that McNeil has submitted all of the required documents and is the "lowest responsible bidder"; and

**WHEREAS**, the Authority certifies that there are sufficient funds available to award this project to McNeil Sales and Service, Inc.; and

**WHEREAS**, the Commissioners of the Authority have determined it to be in the best interest of the Authority and the municipalities it serves to accept the bid of McNeil for Contract No. 265; and



NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 56-2014

Date: May 20, 2014

AWARD BID – CONTRACT NO. 265 – IDI HEAT EXCHANGER DUCTWORK REPAIRS

NOW, THEREFORE, BE IT

RESOLVED, by the Commissioners of Northwest Bergen County Utilities Authority that the bid of McNeil Sales and Service, Inc. for the Price A bid amount of \$71,500.00 for Contract No. 265 IDI Heat Exchanger Ductwork Repairs be and the same hereby is accepted; and

FURTHER RESOLVED, that the Chairman or Vice-Chairman of the Authority shall be and hereby is authorized to execute any such contract on behalf of the Authority.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a regular meeting held on May 20, 2014.

Alison Jordan
SECRETARY

CHAIRMAN

Table with 9 columns (DaPuzzo, DePhillips, Gabbert, Kasparian, Kelaher, Plumley, Salazer, Chewcaskie) and 6 rows (Offered, Seconded, Ayes, Nays, Absent, Abstain) containing checkmarks.



**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 57-2014**

**Date: May 20, 2014**

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**PROPOSED SANITARY SEWER EXTENSION – TOWNSHIP OF MAHWAH  
85 EAST MAHWAH ROAD & SHUART LANE  
TOWNSHIP OF MAHWAH, NEW JERSEY**

**WHEREAS**, an application has been made to the Northwest Bergen County Utilities Authority (hereinafter sometimes referred to as the “Authority”) on behalf of the Township of Mahwah (hereinafter referred to as the “Applicant”) for approval of a proposed sanitary sewer extension to be located at Block 78, Lots 17 & 22 in the Township of Mahwah, New Jersey (the “Project”); and

**WHEREAS**, the Project proposes to provide sanitary sewer service to four existing single-family homes in the Township of Mahwah; and

**WHEREAS**, the Authority technical advisor has reviewed the application and the documents and drawings submitted in support thereof and, by memorandum dated May 5, 2014 has recommended that the Authority approve the Project, subject to fulfillment of certain terms and conditions, finding that when completed, the Project will contribute an average daily flow of 1,200 gallons, or 4 additional residential EDUs to the Authority’s systems; and

**WHEREAS**, it is recommended that the Authority approve the Project, subject to fulfillment of certain terms and conditions by the Applicant; and

**NOW, THEREFORE, BE IT**

**RESOLVED**, by the Commissioners of the Northwest Bergen County Utilities Authority, that the application of the Township of Mahwah for approval of a proposed sanitary sewer extension to be located at Block 78, Lots 17 & 22 in the Township of Mahwah, New Jersey be approved upon condition that the Applicant, its principals, agents, successors or assigns fulfill the following terms and conditions:

1. The construction shall conform to all applicable requirements of the Township of Mahwah;
2. The installation of the sewers and appurtenances be inspected and approved by the Township of Mahwah;

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 57-2014**

**Date: May 20, 2014**

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**PROPOSED SANITARY SEWER EXTENSION – TOWNSHIP OF MAHWAH  
85 EAST MAHWAH ROAD & SHUART LANE  
TOWNSHIP OF MAHWAH, NEW JERSEY**

3. That all newly constructed sewers be tested for infiltration and exfiltration and that such testing be observed and the results approved by an Authority engineer who has been provided with 2 days notice of such testing;
4. That the Applicant pay for engineering expenses incurred by the Authority for all inspection and testing of the sewers and appurtenances;
5. That the Applicant pay for all Authority application fees, legal fees and other application, administrative, technical or any other expenses relating to review of the Project;
6. That any manholes constructed or modified by reason of this Project be fitted with sewer guards to prevent inflow. All manholes constructed must be installed with all required waterproofing measures, including exterior painting and pipe gasket interlock;
7. That water conserving plumbing fixtures be installed in all new building construction to be serviced by the Project;
8. That the Authority be notified by the Applicant or its designee prior to commencement of sanitary sewer installation;
9. That prior to placing this connection into service, the Applicant must submit to the Authority for approval NJDEP Form WQM-005; and
10. That the Applicant comply with the rules and regulations of the Authority and the New Jersey Department of Environmental Protection; and be it

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 57-2014

Date: May 20, 2014

PROPOSED SANITARY SEWER EXTENSION – TOWNSHIP OF MAHWAH  
85 EAST MAHWAH ROAD & SHUART LANE  
TOWNSHIP OF MAHWAH, NEW JERSEY

FURTHER RESOLVED, that upon written assurance of fulfillment by the Applicant of the foregoing terms and conditions, the Authority Superintendent be and is herewith authorized on behalf of the Authority to execute such approvals of the Project as may be required by governmental agencies having jurisdiction thereover.

  
SECRETARY

VICE CHAIRMAN  


	DaPuzzo	DePhillips	Gabbert	Kasparian	Kelاهر	Plumley	Salazer	Chewcaskie
Offered	✓							
Seconded		✓						
Ayes	✓	✓	✓	✓	✓		✓	
Nayes								
Absent						✓		
Abstain								✓



